

Jane Webb
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GREENFIELD MUNICIPAL UTILITIES
10 South State Street
Greenfield, IN 46140

August 27, 2024

Mayor Guy Titus
Board of Works and Public Safety
10 South State St.
Greenfield, IN 46140

Mayor and Board Members,

I am writing to seek the Board's approval for a position exchange between two employees to fulfill a requested reasonable medical accommodation.

After a thorough review, I believe this requested position exchange will benefit both employees as well as the department. Both Bob Fink and Anthony Harlow possess the necessary skills and qualifications for the other's role, and I am confident that they will excel in their new positions. Furthermore, both employees have expressed enthusiasm about this change.

I kindly request the Board's approval to assign Bob Fink to the position of Meter Technician III at the hourly rate of \$31.42, and Anthony Harlow to Meter Foreman at the hourly rate of \$34.92, effective August 31, 2024.

Sincerely,

Jane Webb
Greenfield Municipal Utilities
Utility Coordinator